

# **VISITOR PARKING POLICY**

## **AT KNOX ON BOWMAN, STONECUTTERS, SUGAR DOCK & SILK**

### **Number and location of visitor parking spaces**

There are 34 marked visitor car parking spaces in the joint car park of Knox on Bowman, Stonecutters, Sugar Dock and Silk in two separate areas:

- 16 spaces on Level B1 near the Tambua Street entry (3 are wheelchair accessible).
- 18 spaces on Level B5 near the Bowman Street entry (2 are wheelchair accessible).

In addition both visitor parking areas have spaces available for motorbike parking

### **Who may use visitor parking spaces?**

The Strata by-laws for all four buildings prohibit the use of marked visitor spaces by residents. Residents are required to park in spaces allocated to each apartment.

Visitor parking spaces are available only for the use of visitors to apartments including tradesmen working within apartments or on common property of the four strata buildings.

### **How to arrange visitor parking.**

Visitor car parking may be booked by a resident of any of the four strata buildings at the Jacksons Landing Security Gatehouse.

Visitor motorbike parking is not restricted by a bollard system and does not need to be arranged with Security.

### **Procedures for visitor parking**

- Security staff will provide a key for the padlock of a bollard to a visitor parking space. Security may also ask for the vehicle registration number of the vehicle and a telephone contact number for the resident.
- The visitor must make contact with the resident by use of the intercom system at the vehicular entry.
- The visitor must proceed to park in the allocated visitor space.
- The resident is responsible for releasing the bollard for a visitor's vehicle on arrival and returning the bollard to a secure position after use.

- The key should be preferably returned to Security immediately after use and must be returned within 24 hours.

**Limitations on visitor parking.**

A visitor parking space is available for use for a maximum of 24 hours, after which the space must be left vacant and the key returned to the Security Gatehouse.

**Failure to comply with this Policy.**

Failure to comply with this Policy may result in one or more of the following restrictions or charges:

- A ban on the availability of visitor parking to any resident who fails to return a key within 24 hours;
- An administrative fee of \$120 charged for any costs associated with damage to or replacement of a bollard damaged by a resident.
- An administrative fee of \$120 charged to a resident for the cost of removing and replacing a new lock and key where a key has been lost or not returned.

Policy adopted by the KSSS Building Management Committee - 25 February 2014