

**KNOX ON BOWMAN
STONECUTTERS**
sugardock
Silk

SECURITY KEY POLICY

Option 2

The following policy applies to the issue of Security Keys:

Unless separately defined in this Policy, words have the same meaning as in the by-laws.

1. Each apartment owner is entitled to Security Keys in the following proportions:
 - (a) Two "fobs" per bedroom as approved in the Development Consent.
 - (b) One "air key" per car space allocated to the apartment on the strata plan.
2. Additional air keys will only be issued upon application to the Strata Committee and upon demonstration that the following requirements will be fulfilled:
 - (a) The owner or occupier can demonstrate with registration papers that they have more vehicles registered at the address than the allocated number of air keys per car space; and
 - (b) The owner or occupier can demonstrate that it is possible to park all vehicles within their own car parking lot at the same time; and
 - (c) Where the additional vehicle comprises a motorcycle, the owner or occupier does not to use motor bike parking in common areas.
 - (d) Payment of a refundable deposit of \$200.00.
3. Security Keys are to programmed to provide access only to those parts of the Building that the owner is entitled to access, being:
 - (a) the floor on which the owner's apartment is located;
 - (b) the private car park;
 - (c) bicycle storage cages; and
 - (d) Recreational Facilities.
4. In the event of loss or damage of a Security Key a replacement will be provided at a fee determined by the Jacksons Landing Community Association to cover the cost of the replacement.
5. In the event a new Security Key (less than 12 months old) is demonstrated to be defective, a replacement will be provided free of cost.
6. In the event of loss, damage or discovery of a defective Security Key, the replacement will only be provided after:
 - (a) proof of current residential address;

- (b) an audit of Security Keys allocated to the apartment has been undertaken and all remaining Security Keys have been identified; and
- (c) lost, damaged or defective Security Keys have been de-activated.

7. In the event that an additional air key is issued in accordance with clause 2 of this Policy, the owner or occupier must return the additional key to the RSM upon disposition of the additional vehicle or upon moving out of the apartment.
8. The Building Management Committee may conduct annual audits of Security Keys on behalf of the Owners Corporation.
9. Definitions in this Policy are:

Fob means the grey security keys used to access the Building and Recreational Facilities

Air key means the black electronic device used to access the car park

Note: Security Keys are issued via the Resident Services Manager for Jacksons Landing

Office hours: 08:30 to 17:00 Mon to Fri, 08:00 to 13:00 Sat

T: 8565 9400 E: rsm@jacksonslanding.org.au