



APPLICATION TO INSTALL A KEY SAFE

Name of Owner	
Name of Applicant (if not owner, evidence of owner's consent)	
Lot / apartment number	
Applicant's email	
Applicant's contact number	
Type of Key Safe to be installed Identify brand and serial number	
Location of Key Safe The installation must be in approved area	
Name of Installer	
Attach any documents, which demonstrate that the key safe will comply with by-law?	Drawings <input type="checkbox"/> Yes <input type="checkbox"/> No Specifications <input type="checkbox"/> Yes <input type="checkbox"/> No Other (Please specify) : _____
<u>Declaration:</u> I _____ [name] understand that in making the application, approval is at the absolute discretion of the Executive Committee, and that the installation of a Key Safe cannot be undertaken until I have consent of the Executive. I have read and agree to the comply with all Sugar Dock by laws relevant to this application including, but not limited to, reimbursing the Owners Corporation for any costs that may be incurred by the Owners Corporation in enforcing its rights under these by laws	
Applicant Signature _____	Date of Application _____
Official Use Only:	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No

Documents to reference:

) Registered By-Laws 49 for SP 84689

49. Key Safe

49.1 Subject to the provisions of this by-law, each lot owner may install a key safe within the common property garbage room located on the same level as the lot concerned.

49.2 For the purposes of this by-law, “**key safe**” means a small storage unit of a make and type approved by the Owners Corporation designed for the purposes of storing private keys to an apartment.

49.3 A lot owner proposing to install a key safe in accordance with this by law must make an application in writing to the Owners Corporation for consent to install a key safe and include in the application:

- (a) The make and type of key safe to be installed;
- (b) The precise location within the common property garbage room where the key safe is to be installed; and
- (c) The details of the installer of the key safe.

49.4 The Owners Corporation may refuse consent to the installation of a key safe in its absolute discretion.

49.5 The key safe is to remain a fixture of the lot owner concerned including the successors in title of the lot concerned.

49.6 Each owner is solely responsible for the cleaning, repair, maintenance and replacement of a key safe appurtenant to the owner’s lot and the Owners Corporation may direct the carrying out of such cleaning, repair, maintenance and replacement.

49.7 The key safe is only to be used by permanent residents of the lot concerned in accordance with by-laws 1 and 2 and not for the purposes of facilitating short term letting of apartments.

49.8 If a lot owner installs a key safe without consent or fails to comply with by-law 49.6 or 49.7, the Owners Corporation may remove the key safe and make good the Common Property. Any costs incurred in doing so may be recovered as a debt from the lot owner concerned.