

## Revision of the Rules for Community Facilities

### Revised Draft v2 - May 2018

The Community Association Executive Committee is required to review these rules from time to time. The Assets Subcommittee is tasked with making recommendations to the CA EC.

**PREAMBLE:** The purpose of all community facilities is to provide access to Jacksons Landing residents. Priority is given to Jacksons Landing residents and, where appropriate, their guests.

The following changes are recommended to standardise the rules relating to use of our facilities by Jacksons Landing residents and their guests, and non-resident personal trainers.

#### **STATION: Current rule**

An Approved Purpose includes:

an activity organised by a resident for which a trainer, tutor, speaker etc is engaged to provide a service to a group of Jacksons Landing residents and their guests. The service provider may or may not be a resident of Jacksons Landing. Service providers cannot themselves initiate, organise or advertise their services or activities at any facilities owned by the Jacksons Landing Community Association. It is the responsibility of the resident making the booking to ensure that the service provider carries relevant professional liability insurance.

#### **Recommendation: Change to**

An Approved Purpose includes:

an activity organised by a resident for which a trainer, tutor, speaker etc is engaged to provide a service to a group of Jacksons Landing residents and their guests. The service provider may or may not be a resident at Jacksons Landing. Service providers cannot themselves initiate, organise or advertise their services or activities ~~at any facilities owned by the Jacksons Landing Community Association~~. It is the responsibility of the resident making the booking to ensure that the service provider **complies with relevant legislation – eg professional liability insurance. Evidence of this is to be shown to the Resident Services Manager when making the booking.**

#### **Reason for change:**

We recommend that the rules for each facility contain the words “Service providers cannot themselves initiate, organise or advertise their services or activities.” So it is redundant to include the words “at any facilities owned by the Jacksons Landing Community Association”.

#### **Recommended Additions:**

**7. A cancellation/no-show fee of \$100 will be charged for any event for which the resident does not notify the Resident Services Manager of the cancellation at least 2 working days before the event.**

**Reason for addition:** The Station is heavily used, and the fee will encourage notice of cancellations to be given, enabling another resident to use the Station.

**16. The use of smoke machines, or any other device/activity which may inadvertently set off the smoke alarms, is strictly prohibited for use in The Station.**

**Reason for addition:** Smoke machines have set off fire alarms, and the Fire Brigade charges the Community Association for any false alarm.

**17. Jumping castles are strictly prohibited for use in The Station.**

**Reason for addition:** Jumping castles may cause damage inside The Station. There are also safety risks and insurance implications.

**TENNIS COURTS: Current rule**

A resident or group of residents may engage a tennis coach to provide coaching on the courts. The coach may or may not be a resident of Jacksons Landing. The booking must be made by the resident(s) employing the coach, and the resident making the booking must be in attendance at the tennis court.

**Recommendation: Change to**

**a) Jacksons Landing residents:**

A resident or group of residents may engage a tennis coach to provide coaching on the courts. The coach may or may not be a resident of Jacksons Landing. The booking must be made by the resident(s) employing the coach, and the resident making the booking must be in attendance at the tennis court. **The coach cannot initiate, organise or advertise his/her services or activities. It is the responsibility of the resident making the booking to ensure that the service provider complies with relevant legislation – eg professional liability insurance, Working With Children Check. Evidence of this is to be shown to the Resident Services Manager when making the booking.**

**b) Use by members of the public:**

**A coach may hire one court only for a maximum period of two hours in any one week. Bookings are can be made up to one week ahead with the Resident Services Manager at the Estate Management Office, or, in his or her absence, a security officer.**

**Reason for change:**

As the courts may be hired by members of the public, a non-resident coach must be able to use one court with the same time provisions as other members of the public.

**GYM: Current rule**

2. Only residents are permitted to use the gym.

**Recommendation: Change to**

2. Only residents are permitted to use the gym, **except that a resident may employ a personal trainer to accompany her/him, to assist in the use of the equipment, between 9am and 5pm only. It is the responsibility of the resident to ensure that the service provider complies with relevant legislation – eg professional liability insurance. Evidence of this is to be shown to the Resident Services Manager before training begins.**

**3. Group training is not permitted.**

**4. Boxing gloves may not be used in the gym.**

**Reasons for change:**

Some residents need the assistance of a personal trainer to use equipment correctly, and to the best effect for their current condition. Such residents must avoid peak times as the gym is too small to accommodate regular users and personal trainers before 9am and after 5pm. The gym is too small for group training. Boxing gloves are too noisy, and boxing takes up too much of the limited floor space.

**POOL: Current rule**

- Visitors must be accompanied by a resident, with no more than two visitors per resident permitted to use the pool at any one time.
- Lanes 1 to 2 are designated for children as required.
- Lanes 3 to 5 are designated for lap work as required.

**Recommendation: Change to**

- Visitors must be accompanied by a resident, with no more than two visitors per resident permitted to use the pool at any one time, **except for swimming lessons – see Rule 11.**
- Lanes 1 to 2 are designated for children, **general activities and group classes** ~~as required.~~
- Lanes 3 to 5 are designated for lap work ~~as required.~~

**Rule 11: A resident or group of residents may engage a coach to provide swimming lessons. The coach may or may not be a resident of Jacksons Landing. The resident who engages the coach must be in attendance during the lessons. The coach cannot initiate, organise or advertise his/her services or activities, but residents may invite non-resident guests. It is the responsibility of the resident to ensure that the service provider complies with relevant legislation – eg teacher licence, professional liability insurance, Working With Children Check. Evidence of this is to be shown to the Resident Services Manager before lessons begin.**

**Rule 12: Lessons may be conducted only in lanes 1-2 between 9am and 5pm. Groups and classes must be booked with the Resident Services Manager, and can be viewed on the Jacksons Landing website.**

**Rule 13: No groups, classes or coaching are permitted in the lap lanes.**

**Reasons for change:**

We have many residents, especially children, who need to learn to swim. This revision will allow swimming lessons to take place in the designated play area, and include non-resident guests of residents. Notification of regular classes and groups (eg aquarobics) will ensure that there are no clashes between activities in lanes 1-2.