



MOVE IN/OUT PROCEDURE FOR THE RUMSTORE

When a move in or out occurs at The Rumstore, the following procedures should be followed:

ARRIVAL

- On arrival, stop at the Security Gatehouse located at 58-B Bowman Street, Pymont and advise them of your arrival. Alternatively, call them on approach on 9552 1706. (Please phone them if you are running late).

POINT OF ENTRY

- The front doors to The Rumstore building is the correct point of entry for your removal. The removalist truck can park on Mount St Walk and should not block the entry as other vehicles use this for access.

NOTIFICATION

- The Resident Services Manager (RSM) requires atleast 24 hours notice of your move in. This is to enable the positioning of ramps on the sandstone entry way that ensure protection to this common area. The residential lift car will also be padded to protect furniture and prevent damage to the building.

REPORT

- A condition report will be completed before and after your move by the Security Guard in relation to the common areas, lifts and lobbies. Please ensure that reasonable care is taken to prevent damage and preserve finishes of the common areas

HOURS

- Move in's/out must not proceed after 7.30pm each evening or prior to 7am each morning unless written authority has been granted by the Owner's Corporation. Being a rest day, the Owner's Corporation have also advised there is to be no move in's/outs scheduled for Sunday's.